What is Coordinated Entry?

The Indianapolis Coordinated Entry System (CES) is an administrative process to ensure a common assessment that collects eligibility information for individuals and families experiencing literal homelessness or who are fleeing/attempting to flee domestic violence. The goal is to efficiently and fairly allocate housing resources by prioritizing severity of service needs and vulnerability using policies established by the Indianapolis Continuum of Care (CoC) in accordance with the Indianapolis CoC Written Standards.

Who is Coordinated Entry For?

Individuals and families that meet Category 1 or Category 4 of HUD's homeless definition.

Category 1 – Literally homeless
Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(i) Has a primary nighttime residence that is a public or private place not meant for human habitation;
(ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
(iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

Category 4 – Fleeing/Attempting to Flee
DV Any individual or family who:

(i) Is fleeing, or is attempting to flee, domestic violence;
(ii) Has no other residence; and
(iii) Lacks the resources or support networks to obtain other permanent housing

What is the definition of chronic homelessness?

Chronic homelessness refers to any individual or family with a qualifying disability that has been continually (literally) homeless for the last 12 consecutive months OR has had 4 or more episodes of homelessness totaling 12 months or more over the last 3 years.

What can I expect during the Coordinated Entry assessment?

You will meet with a Skilled Assessor to complete the assessment. The purpose of the assessment is to help identify your needs and refer you to housing programs and services that are a good fit for you and your family. The assessment will take about 30-45 minutes to complete. The information provided will be used for eligibility purposes only and will not be used to disqualify you from services.

At the end of the assessment, the Skilled Assessor will talk about the services and programs you may be eligible for. There is no guarantee that there will be immediate program openings. The Skilled Assessor will work with you to create a plan to obtain the documentation needed for housing eligibility.

What is the required documentation for housing?

Proof of Homelessness (Outreach verification/Shelter letter)
Proof of Chronic Homelessness (if applicable)
Disability Documentation (if applicable)
Proof of Military Service/DD214 (if applicable)

Other documentation that is required

Identification (state ID or license for anyone over the age of 18)
Birth Certificate (all household members)
Social Security Card (all household members)
Proof of Income (Paystubs, SSI/SSDI Award Letters)

For more information:

Visit **www.chipindy.org**

Email **ces@chipindy.org**